



Basic Details

Organisation Chain	Department of Pharmaceuticals National Institute of Pharmaceutical Education and Research (NIPER) Guwahati		
Tender Reference Number	NIPER-G/S P/23/GLP-Exp/2024-25/19 dtd 3.5.24		
Tender ID	2024_MCF_755248_1		
Tender Type	EOI	Form of contract	EOI
Tender Category	Services	No. of Covers	2
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical Bid
2	Finance	.xls	Commercial Bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00	Fee Payable To	NA	Fee Payable At	NA
Tender Fee Exemption Allowed	NA				

EMD Fee Details

EMD Amount in ₹	0.00	EMD Exemption Allowed	NA
EMD Fee Type	NA	EMD Percentage	NA
EMD Payable To	NA	EMD Payable At	NA

Work /Item(s)

Title	EoI for Hands-on training on GLP toxicity studies for staff of NIPER-Guwahati				
Work Description	EoI for Hands-on training on GLP toxicity studies for staff of NIPER-Guwahati				
Pre Qualification Details	Please refer Tender documents.				
Tender Value in ₹	1	Product Category	Miscellaneous Services	Sub category	Training
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	30
Location	NIPER-Guwahati, Changsari	Pincode	781101	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	NIPER-Guwahati, Changsari

Critical Dates

Publish Date	03-May-2024 05:15 PM	Bid Opening Date	24-May-2024 03:30 PM
Document Download / Sale Start Date	03-May-2024 05:15 PM	Document Download / Sale End Date	24-May-2024 02:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	03-May-2024 05:15 PM	Bid Submission End Date	24-May-2024 02:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	EoI for Hands-on training on GLP toxicity studies for staff of NIPER-Guwahati	5488.7

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	EoI GLP TRAINING.pdf	EoI for Hands-on training on GLP toxicity studies for staff of NIPER-Guwahati	5488.7

Tender Inviting Authority

Name	Director, NIPER-Guwahati
Address	NIPER-Guwahati, SilaKatamur, Halugurisuk, Changsari, Kamrup, Assam-781101.
Tender Creator Details	
Created By	Gitartha Goswami
Designation	Assistant Registrar
Created Date	03-May-2024 05:05 PM



EXPRESSION OF INTEREST (EoI)

FOR

**HANDS-ON TRAINING ON GLP TOXICITY STUDIES FOR STAFF OF
NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION &
RESEARCH (NIPER)-GUWAHATI, ASSAM**

No. NIPER-G/S&P/23/GLP-Exp/2024-25/.....¹⁹

Date: 03/05/2024

**NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH-
GUWAHATI**

*Department of Pharmaceuticals, Ministry of Chemicals and Fertilizers, Government of India
SilaKatamur, Halugurisuk, Changsari, Kamrup, Assam-781101, India*

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Ph: 7099007822

Email: purchase@niperguwahati.ac.in



No. NIPER-G/S&P/23/GLP-Exp/2024-25/19...

Date: 03/05/2024

Expression of Interest (EoI)

HANDS-ON TRAINING ON GLP TOXICITY STUDIES FOR STAFF OF NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH (NIPER)-GUWAHATI, ASSAM

National Institute of Pharmaceutical Education and Research (NIPER)-Guwahati is an Institute of National Importance set up by an Act of Parliament under the aegis of Dept. of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Govt. of India, to impart higher education and undertake advanced research in the field of Pharmaceutical Sciences and Technology.

NIPER-Guwahati is planning to establish the GLP facility and therefore inviting Expression of Interest (EoI) from the parties who are interested in associating with NIPER-G to give real-time exposure to the study director/QAU and study personnel.

DATE & TIME OF SUBMISSION: Tenders in sealed envelope is hereby invited by the undersigned, on behalf of Director, NIPER Guwahati from Potential, Experienced reputed vendors so as to reach in this office on or before **24th May 2024 up to 2:00pm** and only technical bids shall be opened on the same day at 3:30pm in Stores and Purchase Department, NIPER Guwahati. The signed documents should be submitted in a sealed cover, super scribed with **“EoI under Ref. No. NIPER-G/S&P/23/GLP-Exp/2024-25 dated 03/05/2024 for 5 DAY Training ON GLP TOX STUDIES FOR STAFF OF at NGCMA certified facility at National Institute of Pharmaceutical Education & Research (NIPER)-Guwahati, Assam”** and addressed to the Director, National Institute of Pharmaceutical Education and Research (NIPER)-Guwahati, SilaKatamur, Halugurisuk, Changsari, Kamrup, Assam-781101, INDIA.

INSTRUCTIONS FOR PREPARING AND SUBMISSION OF BIDS

The Bidder can submit their bids on their own Letter Heads. As the Bidding system is Two step Evaluation, the Bidders are required to submit their bids separately for technical information containing documents related to establishing the Credentials for assessment of technical capabilities indicated under Annexure 1 below with entity details. This information may please be provided in a separate sealed cover No 1 superscribing **“TECHNICAL BID”**.

The financial related information as per Annexure 2 needs to be filled and kept in a separate sealed cover superscribing **“FINANCIAL BID”**. The financial bids of technically qualified bidders only will be opened.

Both separate sealed technical bid (Cover no 1) and sealed financial bid (Cover no 2) may be kept in an outer cover indicating the EoI reference no. and details and date of opening as indicated in this document under "Date and Time of submission".

A. Required Services: (Hands-on Training on the following to 5 numbers of NIPER-Guwahati Faculty)

1. Writing of SOPs, Study Plan and Study Report.
2. GLP toxicity studies planning and execution: short term to long term.
3. Quality Assurance functions and responsibilities.
4. Role of Archivist and TICO.
5. Other documentation related to GLP studies and facility.

B. Work Experience/Qualification Criteria:

1. The bidder should have successfully done similar services and complete GLP toxicity studies of minimum 5 number of studies (Over all worth of 50 lakhs of project(s) to any Govt. Organizations/ pharma/ biopharma industry (Documents need to be attached as proofs) in the last 5 years.
2. The lab should be GLP certified for a minimum period of 5 years.
3. The test facility should be well-experienced and well-trained, capable of executing the services/responsibilities required for completing the job detailed through this document.

C. General Terms & Conditions:

1. Copies of valid GST registration certificate in India and PAN of income tax and Bank details are to be submitted.
2. To this effect, bidder should submit copies of respective contracts, along with documentary evidence in respect of satisfactory execution of similar service.
3. The bidder must have no criminal record / economic fraud case is pending or contemplated against the organization. Undertaking regarding the same on the organization's letter head should be submitted along with bid if found at any point of time and NIPER-G reserves the right for the decision & bidding upon bidder.
4. The bidder must not have been blacklisted/debarred by Govt./Semi-Govt./PSU organization. Undertaking regarding the same on the organization's letter head should be submitted. If any fake document is found to be fraudulent, then action will be taken to debar the fraudulent bidder. Notarized undertaking to be submitted.
5. The bidders meeting the above criteria shall submit the proposal complete in all respects through hard copy as per address given in the EOI. All required documents are to be enclosed failing which NIPER-G may consider the proposal as incomplete & resume the right to reject the same without assigning any reason thereof.

6. NIPER-Guwahati reserves the right to select any one bidder or multiple bidders for association depending upon their credentials / competencies / project requirements/ prevailing market conditions etc. at its sole discretion without assigning any reason. Based on the credential & client requirement / NIPER-G may categorize the bidders.
7. Payment Terms: After completion of assignment etc.
8. If the Bidder has submitted incompletely filled in formats without attaching self certified supporting documents and credentials to establish their eligibility to participate in the EOI would be liable to disqualification & not considered.
9. The tender shall be neatly arranged, plain and intelligible with numbered pages. They should not contain any terms and conditions which are not applicable to the tender.
10. The tenders shall contain firm prices for the services in all respect. No escalation whatsoever will be paid for or entertained.
11. If the tenderer deliberately gives wrong information in his tender to create circumstances for the acceptance of his tender, the purchaser reserves the right to reject such tender.
12. The tenderer shall furnish the evidence which satisfies each and every condition laid down in the notice, failing which the tender will be liable to be rejected.
13. Price Escalation: No Escalation on any account would be payable under this contract.
14. NIPER-Guwahati reserves the right to accept any bid or reject any or all EOIs or annul this EOI process without assigning any reason and liability whatsoever and to re-invite the EOI at its sole discretion.
15. NIPER-Guwahati reserves the right to extend the date of submission of the EOI or cancel the EOI or accept any EOI or reject any or all EOI or split the work of EOI or annul this EOI process without assigning any reason and liability whatsoever and to re-invite EOI at its sole discretion.

D. Selection Criteria:

1. Bidder shall be selected based on technical and financial bid along with the experience certificate as per qualification criteria. NIPER-Guwahati reserves the right to select or reject the Expression of Interest submitted by any Bidder.
2. NIPER Guwahati reserves the right for verification of credentials submitted by Bidder and inspection will be carried out for the same, if required by NIPER-G.
3. In case of any clarifications, bidder may be sought for clarifications with a request letter and shall be mailed to purchase@niperguwahati.ac.in

4. The corrigendum, extension, cancellation of this EOI, if any, shall be published on NIPER-Guwahati official Website. The bidders are required to check these websites regularly for this purpose.
5. If vendor is not able submit any document(s) as proof for the qualifying criteria mentioned in the tender will be rejected without seeking any clarification at the time of technical bid evaluation.

E. The hard copy of EOI Documents shall be addressed & submitted to:

The Director

National Institute of Pharmaceutical Education and Research Guwahati (NIPER-G), Sila Katamur (Halugurisuk),
P.O.: Changsari, Dist: Kamrup, Assam,
Pin: 781101, Assam, India


Stores & Purchase Officer



APPLICANT'S EXPRESSION OF INTEREST

To,

The Director
NIPER Guwahati

SUB: Submission of Expression of Interest for Hands -on Training on GLP toxicology studies for staff of National Institute of Pharmaceutical Education & Research (NIPER)-Guwahati, Assam

Dear Sir,

In response to the Invitation for Expressions of Interest (EOI) published on for the above purpose, we would like to express interest to carry out the above-proposed service. As instructed, we attach the following documents in a sealed envelope:

1. Signed copy of EOI
2. Experience and other documents as per EOI (technical & financial requirements)
3. Technical details form (Annexure I)
4. Financial details form (Annexure II)

Sincerely Yours,

Signature of the applicant [Full name of applicant]

Stamp.....

Date:

Encl.: As above.

Note: This is to be furnished on the letterhead of the organization.

ANNEXURE 1

(To be kept in separate sealed cover no. 1 indicating "TECHNICAL BID")

Technical Details for the EoI of Hands-on Training to GLP experiment at NGCMA certified facility at National Institute of Pharmaceutical Education & Research (NIPER)-Guwahati, Assam

(Please fill the information in text typed)

Sl. No.	Particulars	Details			
1.	Name of the Firm				
2.	Complete Address:				
3.	Contract Person/Representative of the Firm				
4.	Office Phone:				
5.	Mobile Number:				
6.	E-mail No.:				
7.	PAN Number:				
8.	GST Registration No.				
9.	MSME Details (such as Small/Medium/Micro)				
10.	Experiences:				
	Year	Name of the Institute	Institute Type (Central/ IITs, IIMs, NITs/Central Funded Technical Institutions/Central Institution/ University of Higher Education)	Documents attached (Yes/No.) Work Order No. & Date	Completion Certificate/Experience Certificate Number & Dt. attached Yes/No.
11.	Past Performance in last 5 years; (copy of testimonials from the previous clients should be enclosed.)				
12.	Litigations, if any, connected with work Yes/No. (if yes, details to be furnished)				

13.	Has the firm been blacklisted by any Organization, if so, attach the details of the same	
14.	Have you been ever removed/terminated in mid of the contract period without completing term of contract Yes/No, (if yes, details to be furnished)	
15.	Other Information if any	

Note: The above details will be verified from the attached documents. It is mandatory to fulfil the above information for evaluation of Technical Bid and all entries must be filled in text typed. Partially filled/incomplete information will not be considered.

UNDERTAKING

I hereby also declare that the above information is true & correct to the best of my knowledge and belief. If I have made any false, fraud or untrue statement, suppression, or concealment of the true facts, I understand that our services shall be terminated in the event that the above facts are found to be incorrect or false and shall be liable appropriate legal action. I understand that in the event of my information being found false or incorrect at any stage, my credential/bid shall be liable to be rejected without notice.

Signature of authorized person

SignatureSeal of the Firm
 Place.....Date.....

ANNEXURE 2

(To be kept in separate sealed cover no. 2 indicating "FINANCIAL BID")

Financial Details for the EoI of Hands -on Training on GLP experiment at NGCMA certified facility at National Institute of Pharmaceutical Education & Research (NIPER)-Guwahati, Assam

1. Name of the applicant/registered entity:
2. Amount should be indicated as a total package deal.

(Statutory taxes as applicable may be included in the quote)

3. If any component is missing for fulfilling contractual obligations the same may be quoted as optional.

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